

ARC New Project Notification Form

In order to protect current ARC animals from disease and infection, all incoming animals must be pre-approved in accordance with this form. The information in this form helps to guarantee successful transport, arrival and acclimation of animals coming into ARC. In order to receive approval for incoming animals, this form must be completed and signed by the researcher and supervising P.I. By signing, the P.I. and researcher agree tank space has been assigned and they will follow the veterinarian recommendations. The completed form must be received by the ARC Manager no less than one month (30 days), before the animals are expected to arrive at ARC. The ARC Manager will then review the form with the veterinarian and obtain his signature approval. The ARC Manager will review all questions with the researcher. The researcher will need to answer any and all questions before animals can be brought into ARC. If this does not occur, the ARC Manager has the right to refuse entry of animals into the ARC facility.

DATE FORM RECEIVED by ARC Manager: _____ **IACUC #** _____

RESEARCHER INFORMATION:

Researcher's Name: _____

Laboratory: _____ Phone: _____

ANIMAL INFORMATION:

In house stock animals (currently exists in ARC)

Current tank #/location of animal(s) _____

Species: _____

Quantity: _____

Avg body weight: _____

New animal(s) will be brought into ARC for this project

Species: _____

Quantity: _____

Supplier: _____

Phone: _____

Contact: _____

Certified Disease Free? Yes If so, please attach paperwork verifying certification.

No

Disease History (if any): _____

Arrival Date at ARC: _____

Arrival Time: _____

Being delivered by: _____

TANK NEEDS/INFORMATION:

Tank Requirements (i.e. size, shape): _____ Assigned Tank(s): _____

	ORIGIN	TRANSPORT	DESTINATION
Temperature:	_____	_____	_____
Salinity:	_____	_____	_____
pH:	_____	_____	_____
Feed Type: _____ Feed Size: _____ Feed Rate (%BW): _____ Feed Frequency: _____			

Quarantine Procedure: _____

RESEARCH INFORMATION:

Research Description: _____

Experiment Starting Date: _____ Experiment Ending Date: _____

After Experiment Animals Will Be: sacrificed kept as stock other _____

Additional Comments: _____

The above information was reviewed and approved by the following:

P.I./Researcher/Designee: _____ Date: _____

ARC Manager: _____ Date: _____

Veterinarian: _____ Date: _____

Head of ARC/Designee: _____ Date: _____